



Health and Welfare Sector  
Education and Training Authority  
**HWSETA**

## REQUEST FOR BID

**SUPPLIER TO PROVIDE INTERNET LINES FOR ALL HWSETA OFFICES**

CONTRACT NUMBER	HWSETA008-2025
CLOSING DATE	25 August 2025
CLOSING TIME	11h00
COMPULSORY BRIEFING SESSION	MS OFFICE TEAMS
DATE	15 August 2025
TIME	10H00

## DOCUMENTS IN THIS BID DOCUMENT PACK

BIDDERS ARE TO ENSURE THAT THEY HAVE RECEIVED ALL PAGES OF THIS DOCUMENT, WHICH CONSIST OF THE FOLLOWING DOCUMENTS:

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SBD 1	Refer to pages 6 & 7 of this RFB

## ABBREVIATIONS - ACRONYM

ABBREVIATIONS	MEANING
B-BBEE	Broad Based Black Economic Empowerment
BGP	Border Gateway Protocol
CAE	Chief Audit Executive
CCG	Community Care Givers
CIPC	Companies and Intellectual Property Commission
CIPRO	Companies and Intellectual property Registration office
CSD	Central Supplier Database
DSD	Department of Social Development
DTI	Department of Trade and Industry
EME	Exempted Micro Enterprises
GCC	General conditions of contract
HWSETA	Health and Welfare Sector Education and Training Authority
IIA	Institute of Independent Auditors
IP	Intellectual Property
ISP	Internet Service Provider
OEM	Original Equipment Manufacturer
OSPF	Open Shortest Path First
RSA	Republic of South Africa
SANAS	South African National Accreditation System
SARS	South African Revenue Services
SDP	Skills Development Providers
SDWAN	Software-Defined Wide Area Network
SITA	State Information Technology Agency
SLA	Service Level Agreement
TCS	Tax Compliance Status
TOR	Terms of Reference
VPN	Virtual Private Network

## **PART A**

### **INVITATION TO BID**

## **YOU ARE HEREBY INVITED TO BID FOR INTERNET LINES FOR ALL HWSETA OFFICES**

**BID NUMBER:** HWSETA008-2025

**CLOSING DATE AND TIME:** 25 August 2025 @ 11h00

**DESCRIPTION:** Internet lines for all HWSETA offices

**VALIDITY:** Offer to be Valid for 180 Days from the Closing Date of the bid.

The successful bidder will be required to fill in and sign a written contract.

BID DOCUMENT may either be placed in the tender box OR couriered to the below address on or before the closing date and time.

**HWSETA Head Office,  
17 Bradford Road  
Bedfordview  
2007  
Johannesburg**

Bid documents will only be considered if received by the **HWSETA** before the closing date and time, regardless of the method used to send or deliver such documents to the **HWSETA**.

**No faxed or e-mailed bids will be accepted**

Bidders should ensure that bids are delivered before the closing date and time to the correct address. If the bid is late, it will not be accepted for consideration and where practicable, be returned unopened to the bidder(s).

<input type="checkbox"/>	Bids can be delivered between 09:00 and 15:00, Mondays to Fridays, prior to the closing date, and between 09:00 and 11:00 on the closing date.	
<input type="checkbox"/>	All bids must be submitted on the official forms (not to be re-typed)	
<input type="checkbox"/>	All bids must be bound and sealed.	
<input type="checkbox"/>	This bid is subject to the General Conditions of Contract (GCC) and, if applicable, any other Special Conditions of Contract.	
<input type="checkbox"/>	This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2022, General Conditions of Contract (GCC) and, if applicable, any other Special Conditions of Contract.	
<input type="checkbox"/>	Bids submitted that do not comply with the following may not be considered for evaluation:	
	<input type="checkbox"/> A bid without all the mandatory required documents. <input type="checkbox"/> Pricing schedules not in the required format.	
<input type="checkbox"/>	Shortlisted bidders might be invited to make a presentation if applicable, to the HWSETA before a final decision is made to award. The presentation will either be virtual via TEAMS or physically at the <b>HWSETA Head Office situated at 17 Bradford Road, Bedfordview.</b>	

Any queries regarding bidding procedures and technical information may be directed to:

Name & Surname	Ntombizodwa Motloung	
Email Address	<a href="mailto:tenders@hwseta.org.za">tenders@hwseta.org.za</a>	

# INVITATION TO BID

SBD 1

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:	HWSETA008-2025	CLOSING DATE:	25 AUGUST 2025	CLOSING TIME:	11H00
DESCRIPTION	SUPPLIER TO PROVIDE INTERNET LINES FOR ALL HWSETA OFFICES				
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
HWSETA HEAD OFFICE, 17 BRADFORD ROAD, BEDFORDVIEW, 2007 JOHANNESBURG					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	NTOMBIZODWA MOTLOUNG		CONTACT PERSON	BARBARA PHAMA	
TELEPHONE NUMBER	(011) 607 6900		TELEPHONE NUMBER	(011) 607 6900	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	TENDERS@HWSETA.ORG.ZA		E-MAIL ADDRESS	TENDERS@HWSETA.ORG.ZA	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

## TERMS AND CONDITIONS FOR BIDDING

### 1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE [WWW.SARS.GOV.ZA](http://WWW.SARS.GOV.ZA).
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

**CONSENT IN TERMS OF SECTION 11 OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013  
("POPIA")**

In order for Health and Welfare Sector Education and Training Authority ("HWSETA") to consider the bidder's response to the tender advertisement to become a Service Provider of HWSETA, it will be necessary for HWSETA to Process Service Provider' personal information which may be shared with HWSETA for the purposes of the bid and publication of comprehensive information on all the tenders awarded by HWSETA, in line with the National treasury Instruction No. 09 of 2022/2023.

HWSETA is committed to transparency and accountability in its procurement processes. As part of our mandate, we ensure that all tender awards are published within the prescribed number of working days of the successful bidder accepting the bid award in writing. This information is made available on the e-Tender Portal, the HWSETA website and other media platforms where the bids were originally advertised.

HWSETA will process the Service Provider's Personal Information in accordance with its Privacy Policy, which can be accessed on HWSETA website. Access to your Personal Information and Purpose Specification: Personal Information will be processed by the HWSETA for purposes of assessing the Service Provider's submission in relation to the advertised tender and the purposes of assessing current Services required by the HWSETA. We may also share the Service Provider's Personal Information with third parties within the Republic of South Africa, including to carry out verification and background checks. In this regard, the Service Provider acknowledges that HWSETA's authorized verification agent(s) and Service Providers will access Personal Information and conduct background screening.

**Consent:**

Consent: By [ticking] "Yes" and signing below, the Service Provider agrees and voluntarily consents to HWSETA and/or its associated third parties appointed by it's processing of its Personal Information for the purposes of evaluating the submitted bid, publication of personal information on the platforms mentioned above, including to confirm and verify any information provided in the submission and Service Provider gives HWSETA permission to do so. The Service Provider understands that it is free to withdraw its consent on written notice to HWSETA in accordance with HWSETA Privacy Policy and the Service Provider agrees that the Personal Information may be disclosed by the HWSETA to third parties. Please note that if the Service Provider withdraws consent at any stage, HWSETA may be unable to process the bid submitted, confirm the information provided with third parties and render the purpose impossible.

Select your response	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Supplier Name			
Date	<input type="text"/> D	<input type="text"/> MM	<input type="text"/> YY <input type="text"/> YY
Signature			



## PART A

### CONDITION OF CONTRACT

#### 1. SPECIAL CONDITION OF CONTRACT

- 1.1 Proper bids for the services specified must be submitted
- 1.2 All service providers are to take note of the implications of contravening the Prevention and Combating of Corrupt Activities Act, Act No 12 of 2004 and any other relevant Act
- 1.3 HWSETA reserves the right:
  - 1.3.1 To award this tender to a bidder that did not score the highest total number of points, only in accordance with section 2 (1) (f) of the PPPFA (Act 5 of 2000) amended.
  - 1.3.2 To negotiate with one or more preferred bidder(s) identified in the evaluation process, regarding any terms and conditions, including price without offering the same opportunity to any other bidder(s) who has not been awarded the status of the preferred bidder(s).
  - 1.3.3 To accept part of a tender rather than the whole tender.
  - 1.3.4 To carry out site inspections, product evaluations or explanatory meetings in order to verify the nature and quality of the services offered by the bidder(s), whether before or after Adjudication of the Bid.
  - 1.3.5 To correct any mistakes at any stage of the tender that may have been in the Bid documents or occurred at any stage of the tender process. However due process will be followed.
  - 1.3.6 To cancel and /or terminate the tender process at any stage, including after the closing date and/ or after presentations have been made, and or after tenders have been evaluated and/or after the preferred bidder(s) have been notified of their status as such.
  - 1.3.7 Award to multiple bidders based on either size or geographic considerations or service offering.
  - 1.3.8 To award the tender to the second highest point scorer should the highest point scorer fail to deliver or turn down the offer.
- 1.4 The HWSETA reserves the right to conduct supplier due diligence prior to final award or at any time during the contract period. This may include site visits and request for additional information.

## **PART A**

### **CONDITIONS OF CONTRACT**

#### **2 GENERAL CONDITIONS OF CONTRACT**

2.1 The General Conditions of Contract must be accepted.

2.2 Any award made to a bidder(s) under this bid is conditional, amongst others, upon-

2.2.1 The bidder(s) accepting the terms and conditions contained in the General Conditions of Contract as the minimum terms and conditions upon which HWSETA is prepared to enter into a contract with the successful Bidder.

2.2.2 The bidder submitting the General Conditions of Contract to the HWSETA together with its bid, duly signed by an authorised representative of the bidder.

2.2.3 To carry out site inspections, product evaluations or explanatory meetings in order to verify the nature and quality of services offered by the bidder(s), whether before or after Adjudication of the Bid.

#### **3. ADDITIONAL INFORMATION REQUIREMENTS**

3.1 During evaluation of the bids, additional information may be requested in writing from bidders (non-mandatory documents). Replies to such request must be submitted, within 5 (five) working days or as otherwise indicated. Failure to comply, will lead to your bid being disregarded.

#### **4. CONFIDENTIALITY**

4.1 The bid and all information in connection therewith shall be held in strict confidence by bidders and usage of such information shall be limited to the preparation of the bid. Bidders shall undertake to limit the number of copies of this document.

4.2 All bidders are bound by a confidentiality agreement preventing the unauthorised disclosure of any information regarding the HWSETA or of its activities to any other organisation or individual. The bidders may not disclose any information, documentation or products to other clients without written approval of the HWSETA.

#### **5. INTELLECTUAL PROPERTY, INVENTIONS AND COPYRIGHT**

5.1 Copyright of all customised/developed documentation relating to this contract belongs to the HWSETA. The successful bidder may not disclose any information, documentation or products to other clients without the written approval of the HWSETA.

5.2 All the intellectual property rights arising from the execution of this Agreement relating to any customisation/development for the HWSETA, shall vest in HWSETA who shall be entitled to cede and assign such to the Department of Higher Education and Training and the Service provider undertakes to honour such intellectual property rights and all future rights by keeping the know-how and all published and unpublished material confidential.

5.3 In the event that the service provider would like to use information or data generated by the service, prior written permission must be obtained from HWSETA.

- 5.4 HWSETA shall own all materials produced by the Service provider during the course of, or as part of the service including without limitation, deliverables, computer programmes (source code and object code), programming aids and tools, documentation, reports, data, designs, concepts and other information whether capable of being copyrighted or not ("IP") which IP HWSETA shall be entitled to freely cede and assign to the Department of Higher Education and Training.
- 5.5 The Service provider assigns all IP rights in respect of all materials referred to in clause 5.4 to HWSETA or the Department of Higher Education and Training, as HWSETA directs. No other document needs to be executed to give effect to this cession, assignment or transfer.
- 5.6 The Service provider hereby irrevocably cedes, assigns and transfers to HWSETA or the Department of Higher Education and Training, as HWSETA directs, all rights, title and interest in and to all IP (which includes, but is not limited to methodologies and products) connected with or applicable to the Services.
- 5.7 The Service provider acknowledges and agrees that:
- 5.7.1 Each provision of this clause is separate, and separately enforceable from any other provisions of this agreement.
- 5.7.2 The invalidity or non-enforceability of any one or more provision hereof, shall not prejudice or effect the enforceability and validity of the remaining provisions of this agreement; and
- 5.7.3 This contract contains various *stipulatio alteri* in favour of the Department of Higher Education and Training, which rights shall continue in effect after termination of this Agreement, and which rights can be exercised and enforced at any time by the Department of Higher Education and Training.
- 5.8 Clause 5.7.3 shall survive termination of this agreement.

## **6. PAYMENTS**

- 6.1 HWSETA will pay the Service provider the Fee as set out in the final contract. No additional amounts will be payable by HWSETA to the Service provider. The Service provider shall from time to time during the currency of the contract invoice HWSETA for services. No payment will be made to the Service provider unless an invoice complying with section 20 VAT Act No 89 of 1991 has been submitted to the HWSETA.
- 6.2 Payment shall be made into the bidder's bank account normally 30 days after receipt of an acceptable, valid invoice. (Banking details must be submitted as soon as this bid is awarded).
- 6.3 The Service provider shall be responsible for accounting to the appropriate authorities for its Income Tax, VAT or other moneys required to be paid in terms of applicable law.

## **7. NON-COMPLIANCE WITH DELIVERY TERMS**

- 7.1 As soon as it becomes known to the Service Provider that it will not be able to deliver the services within the delivery period and/or against the quoted price and/or as specified, the HWSETA must be given immediate written notice to this effect. The HWSETA reserves the right to cancel the contract immediately.
- 7.2 The HWSETA reserves the right to cancel the contract on non-performance of the service provider.
- 7.3 The HWSETA reserves the right to cancel the contract should the service provider have in any form misrepresented themselves in the bid, whether fraudulently or otherwise.

## 8. WARRANTS

- 8.1 The Service Provider warrants that it can conclude this Agreement to the satisfaction of the HWSETA.
- 8.2 The Service Provider warrants that it has the necessary skill and capacity to deliver in terms of the TOR and the deliverables as envisaged in this document.

## 9. PARTIES NOT AFFECTED BY WAIVER OR BREACHES

- 9.1 The waiver (whether express or implied) by any Party of any breach of the terms or conditions of this contract by the other Party shall not prejudice any remedy of the waiving party in respect of any continuing or other breach of the terms and conditions hereof.
- 9.2 No favour, delay, relaxation, or indulgence on the part of any Party in exercising any power or right conferred on such Party in terms of this contract shall operate as a waiver of such power or right nor shall any single or partial exercise of any such power or right under this agreement.

## 10. RETENTION

No agreement to amend or vary a contract, an order or the conditions, stipulations or provisions thereof shall be valid and of any force and effect unless such agreement to amend or vary has been reduced to writing and signed by the contracting parties.

## 11. SUBMITTING BIDS

- 11.1 An **original plus six copies of the bid**, i.e., seven documents in total should be placed in the tender box in the reception area of the HWSETA. Note that all pages must be clearly numbered in sequential order. It is the responsibility of the bidder to ensure that all pages are included in all copies delivered to the HWSETA. All bids must be sealed and bound. Each of the seven copies submitted must be sealed and bound separately

Head Office  
17 Bradford Road  
Bedfordview  
Johannesburg  
2007

**NB: The bid document must clarify if a document is an original. If there is a discrepancy, the original will be regarded as the legally binding proposal.**

- 11.2 Bids should be submitted in a sealed envelope, marked with:

- ☐ Bid number: HWSETA008-2025
- ☐ Closing date and time **25 August 2025** at 11h00

- 11.3 Documents submitted on time by bidders shall not be returned.

## 12. LATE BIDS

- 12.1 Late Bids will not be considered under any circumstance. Bids received at the address indicated in the bid documents, after the closing date and time will not be accepted for consideration and where applicable, be returned unopened to the bidder.

**Once the box has been officially sealed at 11h00 on the closing date, any subsequent bids are considered late and will be disqualified.**

## 13. CLARIFICATIONS

Any clarification required by a bidder regarding the meaning or interpretation of the Terms of Reference, or any other aspect concerning the bid, is to be requested in writing via e-mail to **Ntombizodwa Motloung** on the following address –[tenders@hwseta.org.za](mailto:tenders@hwseta.org.za)

The bid number should be mentioned in all correspondence. Telephonic requests for clarification will not be accepted.

## 14. COUNTER CONDITIONS

Bidders' attention is drawn to the fact that amendments to any of the Bid Conditions or setting of counter conditions by bidders or qualifying any bid conditions may result in the invalidation of such bids.

## PART A

### FORMAT OF BID

#### 15. FORMAT OF BIDS

Bidders are advised that their proposal should be concise, written in plain English and simply presented.

**15.1** Bidders must complete the necessary bid document. The bid document comprises of the following:

- Part 1: HWSETA Invitation to Bid SBD 1 (must be completed and signed)
- Part 2: SARS Tax Compliance Status PIN
- Part 3: Declaration of interest SBD4 (completed fully and signed)
- Part 4: Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022(completed and signed) SBD 6.1
- Part 5: Pricing schedule (be detailed)
- Part 6: Proof of registration as a Service Provider on the National Treasury Central Supplier Database (CSD).  
(Supply a copy of a detailed CSD report with MAAA number)
- Part 7 : Required evaluation criteria submission documents
- Part 8 : General Condition of Contract to be submitted with the bid document
- Part 9 : **Mandatory requirements MUST be provided.**

## **15.2 PART 1: Invitation to Bid (SBD 1)**

Bidders must complete and submit the "Invitation to Bid" document and sign it where specified.

## **15.3 PART 2: SARS Tax Pin (to be obtained from SARS)**

15.3.1 A valid SARS Tax status pin must accompany Service Provider's proposal. In case of a consortium/ joint venture, or where sub-Service providers are utilised, a valid SARS Tax status pin for each consortium/ joint venture member **and/or sub-contractor** (individual) **must** be submitted. No tender shall be awarded to a bidder who is not tax compliant. HWSETA reserves the right to cancel a contract with a successful bidder in the event that such bidder does not remain tax compliant for the full term of the contract.

## **15.4 PART 3: Declaration of Interest (Annexure B) SBD4**

15.4.1 Each party to the bid must complete and submit the Declaration of Interest and sign it.

### **15.4.2 Note: The HWSETA prohibits an award to the following persons:**

15.4.2.1 Persons who are in the service of the State.

15.4.2.2 To a natural person, of which any Director, Manager, Principal stakeholder or stakeholder is a person in the service of the State or who is an advisor or consultant contracted with the HWSETA

15.4.3 Bidders providing false or fraudulent information of documentation shall subject themselves to Immediate disqualification

## **15.5 PART 4: Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 (Annexure C) SBD 6.1**

15.5.1 Bidders must complete and submit the Preference Points Claim Form (Purchases).

15.5.2 for a consortium or joint venture:

☐ A consolidated B-BBEE certificate must be submitted

**15.6 PART 5: PRICING SCHEDULE**

- ☐ Value Added Tax must be included and shown separately.
- ☐ All bid prices must be inclusive of 15% value-Added Tax where applicable

The pricing schedule included in the bid document must be completed in full and submitted in Part 5. The bidder may attach any other document to further compliment the pricing schedule.

**15.7 PART 6: PROOF OF CSD REGISTRATION**

A detailed copy of the CSD report together with the MAAA number must be submitted in Part 6.

**15.8 PART 7: EVALUTION CRITERIA EVIDENCE**

All the supporting evaluation criteria supporting documents must be submitted under Part 7 of the proposal

**15.9 PART 8: GENERAL CONDITIONS OF CONTRACT (ANNEXTURE A)**

The fully initialled (on each page) General Conditions of Contract must be submitted under Part 8 of the Proposal

**15.10 PART 9: MANDATORY REQUIREMENTS**

Proof of OEM/SITA certification for network and draft proposed SLA **MUST** be provided.  
Non submission of these documents will lead to disqualification of your proposal.

**16. PRESENTATIONS**

HWSETA reserves the right to invite bidders to make presentations before the award of the bid as part of the process.

**17. NEGOTIATION**

- 17.1 HWSETA has the right to enter into negotiations with a prospective Service provider regarding any terms and conditions, including price(s), of a proposed contract.
- 17.2 HWSETA shall not be obliged to accept the lowest of any quotation, offer or proposal.
- 17.3 All bidders will be informed whether they have been successful or not. A contract will only be deemed to concluded when reduced to writing in a contract form signed by the designated responsible person of both parties. The designated person of HWSETA is the CEO who is duly authorised to represent the HWSETA.



## 18. REASONS FOR REJECTION

HWSETA shall reject a proposal for the award of a contract if the following circumstances exist:

18.1 If that bidder, or any of its directors:

18.1.1 Have abused the Supply Chain Management system of HWSETA or any other organisation at any time.

18.1.2 Have committed proven fraud or any other improper conduct in relation to such system.

18.1.3 Have failed to perform on any previous contract and the proof exists.

18.1.4 Have in any form misrepresented themselves in the bid, whether fraudulently or otherwise.

**Such actions shall be communicated to the National Treasury.**

18.2 If the bidder fails to provide detailed costing as required in the pricing schedule.

18.3 If the bidder is prohibited from being awarded a tender in terms of paragraph 15.4

18.4 If the bidder is not registered on the National Treasury Central Supplier Database.

18.5 If the bidder does not adhere to the **MANDATORY** requirements of this bid.

***Note that the list above is not exhaustive, and the HWSETA reserves the right to reject bids for other reasons. HWSETA reserves the right not to adjudicate a bid.***

## 19. SOCIAL RESPONSIBILITY

The HWSETA has a responsibility to develop skilled youth in our country especially in the rural areas. In advancing this commitment, HWSETA requires all service providers doing business with the HWSETA to commit to the enhancement of skills development, in their specialty. To this end, the successful bidder will be required to contract (minimum one ) unemployed youth by means of, work experience, work integrated learning or such programme deemed relevant, for the duration of doing business with the HWSETA.

No previous youth support shall be considered

Points on functionality will be allocated for this criterion.

**NOT APPLICABLE TO THIS TENDER**

## PART A

### GENERAL REQUIREMENTS

#### 20. GENERAL REQUIREMENT

##### 20.1 Company Profile

The following information is required:.

***Profile of the Bidder***

Include in the bid:

- ☐ B-BBEE certificate (documented proof)
- ☐ Company registration
- ☐ Corporate profile
- ☐ SBD 1 plus authority to sign bid documents
- ☐ SBD4 form
- ☐ SBD 6.1
- ☐ References
- ☐ CIPRO certificate of ownership
- ☐ Registration on the National Treasury Central Supplier Database (CSD)

##### 20.2 Tax Compliance Status

A valid tax compliance status pin from the South African Revenue Service is required.

Bids received from the bidders with a non- compliant tax status may be disqualified with failure to update the Tax status within 7 days.

##### 20.3 Contact Person and Delivery Address for Bids

Having duly read the specifications and noting the requirements which can lead to my/our bid being invalidated for consideration:

I/We \_\_\_\_\_

declare that we can provide a fully comprehensive service, meeting all the requirements specified by the Health and Welfare Sector Education and Training Authority having the full authority to do so by the titleholder.

<b><u>Signatory</u></b>		
<b>Name and Surname</b>		
<b>Designation</b>		
<b>Date</b>		
<b>Signature</b>		

## **PART A**

### **EVALUATION PROCESS**

#### **21 Evaluation Process**

##### **21.1 COMPLIANCE WITH MINIMUM REQUIREMENTS (Phase 1a)**

- 21.1.1 Bids duly lodged will be examined to determine compliance with bidding requirements and conditions. Bids with obvious deviations from the requirements/conditions, will be eliminated from further adjudication.
- 21.1.2 For first level evaluation (administrative evaluation) bidders will be given a chance to submit the following documents within five (5) days, failure which they will be eliminated for not complying:
  - 21.1.2.1 Bid document not signed by the bidder.
  - 21.1.2.2 Not submitting six copies and one original bid document
  - 21.1.2.3 Not submitting a completed and signed SBD4 form
  - 21.1.2.4. Not submitting proof of CIPC registration.
  - 21.1.2.5 Not submitting the SBD 1 form
  - 21.1.2.6 Not submitting the General Condition of contract
  - 21.1.2.7 Not submitting proof of company registration on CSD
  - 21.1.2.8 In case of JV/Consortium a valid SARS issued pin code for both companies must be submitted and will be verified

##### **NOTE: Additional required documents (not for elimination)**

Valid Tax Clearance Certificate and/ or SARS issued pin code for both companies (which will be verified)  
Not submitting SBD 6.1 will lead to (0) score for HWSETA specific goals

##### **21.2 MANDATORY REQUIREMENTS EVALUATION (Phase 1b)**

Bidders are required to provide the following mandatory requirements, failing to omit one of these requirements will lead to disqualification:

- 21.2.1 Proof of OEM/SITA certification for network equipment
- 21.2.2 Fully completed Annexure D – SLA Requirements. Partial completion or any NO answer will not be acceptable

##### **21.3 FUNCTIONAL EVALUATION (Phase 1c)**

- 21.3.1 Bids will be evaluated strictly according to the bid evaluation criteria stipulated in the terms of reference.
- 21.3.2 Bidders must, as part of their bid documents, submit supportive documentation for all technical requirements as indicated- hereunder. The panel responsible for scoring the respective bids will evaluate and score all bids based on their submissions and the information provided.
- 21.3.3 Bidders will not rate themselves but need to ensure that all information is supplied as required. The bid Evaluation Committee (BEC) will evaluate and score all responsive bids and will verify all documents submitted by the bidders.

##### **21.4 FUNCTIONAL EVALUATION CRITERIA (refer to page 31 of the document)**

- 21.4.1 The value scored for each criterion will be multiplied with the specified weighting for the relevant criterion to obtain- the marks scored for each criterion.

21.4.2 The scores will be converted to a percentage and only bidders that have met or exceeded the two minimum threshold of 80% or 75% for functionality will be evaluated and scored in terms of pricing and HWSETA specific goals.

21.4.3 Any proposal not meeting the two minimum threshold score of 80% or 75% will be disqualified.

**NB: Failure to meet the set minimum threshold of 80% or 75% on the technical evaluation will result in no further evaluation**

#### **21.5 HWSETA SPECIFIC GOALS (Phase 1c)**

For this tenderer will be allocating 20 points for the HWSETA specific goals stated in the table below as may be supported by proof/documentation stated in the condition of this tender.

**Note to the tenders: the tenderer must indicate how they claim the points for each preference point system – Refer to the attached SBD 6.1 form)**

No.	HWSETA SPECIFIC GOALS CLASSIFICATION	DEFINITION
POINT ALLOCATION	1.	Black woman ownership percentage 30%-100%
3	2.	People with disability ownership percentage 20% and more
4	3.	is a generic term which means African woman, Coloured woman and Indian woman
5	4	Black youth ownership percentage 30% -100%
5		All QSE and EME
		A Qualifying Small Business Enterprise (QSE) in terms of a code of good practise on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act
		An Exempted Micro Enterprise (EME) in terms

		of the code of good practise on black economic empowerment issued in terms of section 9(1) of the Broad -Based Black Economic Empowerment Act	
5.	Black ownership percentage 51%-100%	Is a generic term which means Africans, Coloureds and Indians	3
<b>TOTAL MAXIMUM POINTS</b>			<b>20</b>

**NB: Points will be allocated based on ownership to the company (main tendering entity). Please attach proof/required documents.**

- **Sworn Affidavit (EME/QSE) or**
  - **B-BBEE certificate by SANAS accredited agency.**
  - **Certified disability certificate issued by a registered medical professional in case of claiming points for disability. This certificate should clearly state the nature and severity of your disability, confirming that you're unable to work.**
- OR**
- **A medical report and functional assessment report completed by a registered doctor and should not be older than three months.**

**Note to tenderers: the tenderer must indicate how they claim points for each preference point system)**

Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

HWSETA reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required.

The points scored by a bidder in respect of points indicated above will be added to the points scored for price.

Bidders are requested to complete the various specific goals forms in order to claim points.

Only a bidder who has completed and signed the declaration part of the preference claim form will be considered for specific goal points.

## **21.6. PRICE/FINANCIAL FORMULAR AND POINTS ALLOCATION (Phase 1d)**

The Preferential Procurement Regulations 2022 were gazetted on 4 November 2022 (No.47452) with effect from 16 January 2023. The 80/20 preference points systems will be applied in accordance with the formula and applicable points provided for in the respective status level contributor tables in the Regulations.

Price/financial proposals must be submitted in South African rand. HWSETA reserves the right to negotiate rates submitted by bidders. The pricing schedule must include the total bid price for the stated scope of work.

In terms of Regulation 4 of the Preferential Regulations pertaining to the Preferential Procurement Policy Framework Act 2000 (Act 5 of 2000) Preferential Procurement Regulations, 2022 responsive bids will be adjudicated by the state on the 80/20 preference point for Specific goals in terms of which points are awarded to the bidders on the bases of:

- The bidder's price (maximum 80 points)
- Specific goals (maximum 20 points)

The following formula will be used to calculate the points for price in respect of bidders with Rand value up to R50 000 000:

**80/20**

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps= Points scored for price of tender under consideration;

Pt= Price for tender under consideration; and

Pmin = Price of lowest acceptable tender

A maximum of 80 points may be allocated for price and 20 points may be awarded to a tenderer for the specific goal specified for the tender. The points scored for the specific goal must be added to the points scored for the price and the total must be rounded off to the nearest two decimal places. Subject to section 2(1) (f) of the Act, the contract must be awarded to the tenderer scoring- the highest points.

## **21.7 ADJUDICATION OF BID**

HWSETA reserves the right to arrange contracts with more than one contractor.

In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of points for specific goals. Should two or more bids be equal in all respects, the award shall be decided by drawing of lots.

A contract may, on reasonable and justifiable grounds, be awarded to a bid that did not score the highest number of points.

The Board will consider the recommendations of the Bid Adjudication Committee as well as the Tender Standing Committee and make the final award.

The successful bidder will usually be the service provider scoring the highest number of points, or it may be a lower scoring bid on justifiable grounds, or no award at all.



## PART B

### TERMS OF REFERENCE

#### TERMS OF REFERENCE FOR INTERNET LINES FOR ALL HWSETA OFFICES

##### 1. PURPOSE

The HWSETA seeks to appoint an experienced, qualified, and competent service provider to propose a comprehensive solution for the supply, installation, monitoring, and ongoing maintenance of dual redundant network links at each of our sites nationally, using the existing FortiGate infrastructure for a period of 3 years.

HWSETA currently operates a software-defined wide area network (SD-WAN) architecture to ensure efficient traffic routing and automated failover between primary and secondary links. The successful bidder will be required to inherit and integrate with this existing SD-WAN setup, making necessary adjustments while ensuring the underlying architecture and failover logic remain intact. This includes the supply and configuration of any additional hardware, software, licenses, or services necessary to maintain and support the SD-WAN deployment.

##### 2. PROJECT EXPECTED KEY DELIVERABLES

The prospective service provider will provide the following detailed services to the HWSETA:

###### 2.1 Dual Internet Links Per Site

- Provision and support of two redundant, protected, and **diverse** network links per site, except for areas where this is not feasible.
- Installation of links in each server room at each site.
- Minimum bandwidth requirements to be specified per site in Section 3.2 below.

###### 2.2 SD-WAN Integration

- Inherit the current SD-WAN setup, which uses the head office firewall as the central SD-WAN hub.
- Review and adjust existing configurations to ensure optimal routing, link failover, and uptime.
- Supply and configure any additional components required to maintain SD-WAN performance and visibility.
- Supply and configuration of public IPs to ensure continued intercommunication between stakeholders and HWSETA servers.

###### 2.3 IPsec VPN Tunnel Management

- Review and inherit all existing IPsec tunnel configurations.
- Ensure secure and stable encrypted connectivity between sites, integrated with SD-WAN routing.
- Provide proactive monitoring, regular reviews, and prompt reconfiguration when needed.

###### 2.4 Hardware & Software Requirements

- Supply and configure any necessary networking hardware (e.g., CPE routers, switches, modems) to support dual links and SD-WAN. **Only OEM/SITA** network equipment from accredited providers is to be installed.
- Run software updates that are required to maintain SD-WAN and VPN features.

###### 2.5 24/7 Monitoring & Support

- Monitor link uptime, performance, and tunnel health.
- Provide monthly network health reports.
- Respond to link/tunnel failures within agreed SLA times.

#### **2.6 Handover & Documentation**

- Full network diagrams, tunnel configuration documentation, change logs, and contact matrix for support.
- Successful bidders will be required to provide warranty and support documentation for routers.

#### **2.7 Supply and Delivery of LTE Routers**

The service provider shall supply 4 LTE routers, each provisioned with uncapped 20 Mbps data connectivity, suitable for business use. Each router will be deployed to a different satellite office. The routers must be:

- Preconfigured for plug-and-play deployment.
- Capable of stable throughput of a minimum of 20 Mbps.
- Inclusive of activated SIM cards.
- Delivered to the respective satellite office locations as specified.
- Provisioned with data plans to remain active for the duration of the contract.

#### **2.8 Resource allocation**

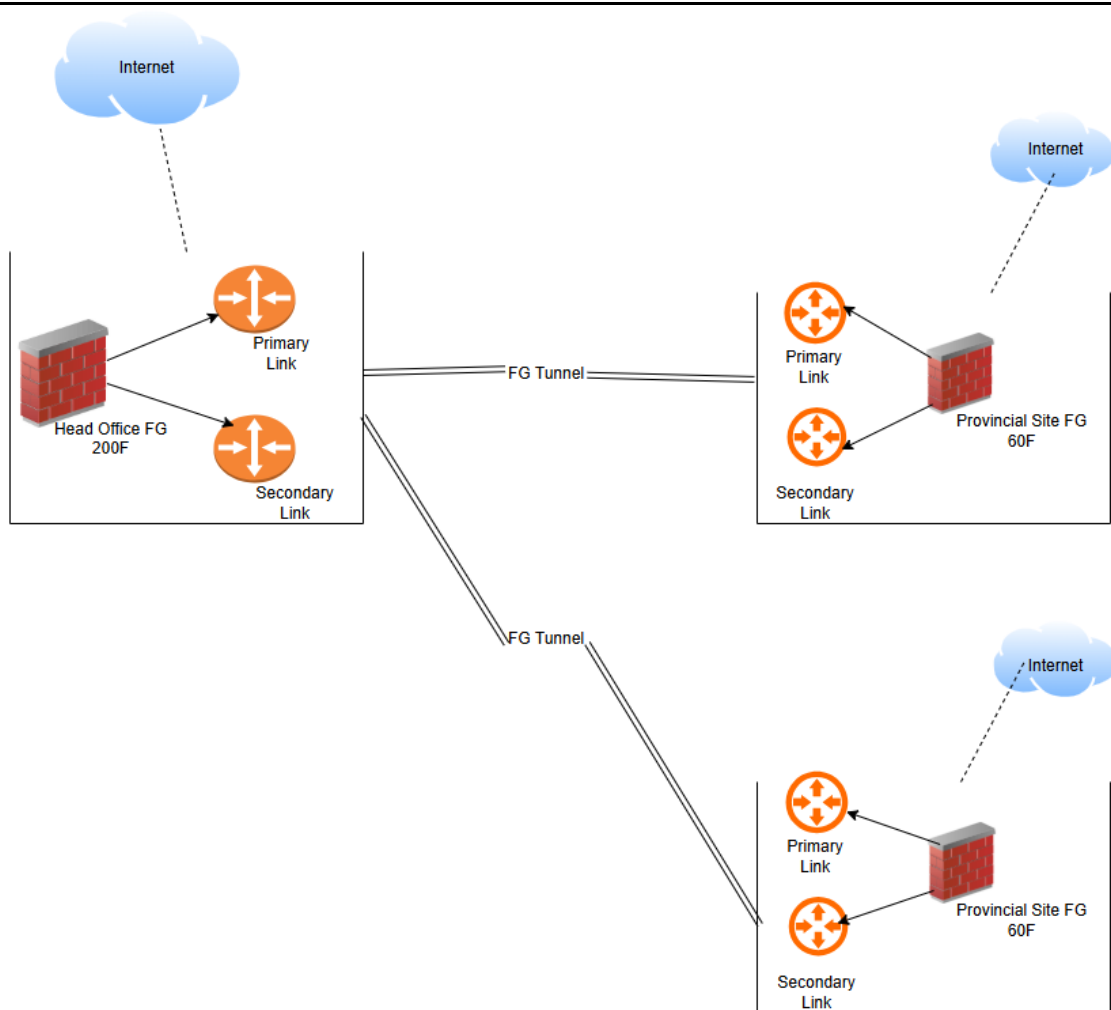
The bidder must allocate as a minimum the following resources:

- Project Manager
- Account Manager
- Network Engineer(s)
- Helpdesk Staff

### **3. LOGICAL SCHEMATIC & SCOPE OF WORK**

#### **3.1 Logical diagram & existing infrastructure**

The diagram below depicts the existing infrastructure, which will need to be adopted and replicated across all sites.



- Dual links need to be configured at each site
- Each site has a FortiGate 60F firewall already in place
- Head Office has a FortiGate 200F firewall already in place
- SDWAN Overlay is in place; this would need to be optimized by the successful bidder with the dual links
- Both links need to be aggregated with the SDWAN setup
- Links to be set up in an active/active state for redundancy purposes
- Dual fibre links are required, except for areas where this requirement is not feasible.
- Each site will have a local internet breakout – HWSETA resources will need to be accessible via SDWAN overlay
- SLA needs to cover both links

### 3.2 Line speed requirements

- All links must be uncapped, symmetrical (where possible), and support business-grade SLA.
- Bidders should ensure ISP diversity between primary and secondary links to avoid single points of failure.
- Latency, jitter, and packet loss thresholds must be provided with each link.
- Where fibre is unavailable or wireless may be proposed as a fallback, clearly noted in the

proposal.

Site	Location	Primary Link (Mbps)	Secondary Link (Mbps)
Head Office	Johannesburg	1000	250
Midrand	Gauteng	100	50
Polokwane	Limpopo	20	10
Nelspruit	Mpumalanga	20	10
Durban	Kwa-Zulu Natal	100	50
East London	Eastern Cape	20	10
Cape Town	Western Cape	100	50
Kimberley	Northern Cape	20	10
Mafikeng	North West	20	10
Bloemfontein	Free State	20	10

#### 4. SERVICE LEVEL AGREEMENT

This section outlines the expected service delivery standards and response obligations of the appointed service provider.

##### 4.1 Response and Resolution Times

Severity	Description	Initial Response Time	Resolution Time Target
Critical (P1)	Complete outage at any site, SD-WAN or VPN down	15 Minutes (24/7/365)	4 hours (24/7/365)
High (P2)	Degraded performance, single link down with failover active	30 Minutes (24/7/365)	8 hours (24/7/365)
Medium (P3)	Minor performance issues, non-critical alerts	1 Hour	24 hours
Low (P4)	General support queries, reporting issues	2 hours	48 hours

##### 4.2 Uptime Commitments

- Minimum of 99% monthly total network uptime per site(primary + secondary).
- Minimum of 99% SD-WAN and VPN uptime at Head Office.
- Proactive notification of planned maintenance 48 hours in advance.

##### 4.3 Account Manager

- The service provider must assign an account manager to HWSETA for the duration of the contract.
- The account manager will serve as the primary point of contact for escalations, reporting, and regular performance reviews.
- Monthly service review meetings will be held between HWSETA and the provider to assess network health, SLA performance, and pending actions.
- Adhoc reporting must be made available by the account manager as and when requested by HWSETA.

#### 4.4 Escalation Path

- The bidder must provide full escalation contact details of responsible persons and their designations, as part of the submission, including after-hours and weekend support availability.

#### 4.5 Reporting Obligations

Monthly reports must include the below, but not limited to:

- Link uptime and downtime statistics per site
- Latency reports ( Average/Minimum/Maximum over the period)
- Packet Loss & Jitter Logs
- Incident log and resolutions
- VPN tunnel health status
- Bandwidth usage overview(Hourly/daily averages, Peak usage timeframes)
- Maintenance and changes performed
- Outage Events(Timestamp, duration, root cause)
- Access to the bidders' helpdesk management system/portal
- Ad hoc reports must be made available on request, particularly in the event of major outages or SLA breaches.

#### 4.6 Nationwide Service Coverage

- Bidder must have the ability to service all sites listed in paragraph 5.

### 5. DELIVERY ADDRESS

The services must be supplied or provided at the following physical address(es).

No.	HWESTA location	Physical Address
1	Head Office	17 Bradford Road, Bedfordview, Johannesburg, 2047
2	Midrand	676 on Gallagher Suite F1 & F2 Block A Midrand, 1685 <b>(Subject to change and new address to be provided)</b>
3	Polokwane	30 General Joubert Street Moolman Building Polokwane, 0699
4	Nelspruit	Suite 405-407, 4th Floor Medcen Building 14 Henshall St Mbombela, Nelspruit, 1201 <b>(Subject to change and new address to be provided)</b>
5	Durban	19 Hurst Grove Clifton Place

		Musgrave Durban, 4001
6	East London	Portion of Phase 4B (next to Bank SETA) Waverly Office Park No 3-33 Phillip Frame Road Chiselhurst East London, 5247 <b>(Subject to change and new address to be provided)</b>
7	Cape Town	Tijgerpark Office Park, Building 5, Ground Floor Office No.005 Willie Van Schoor Avenue Bellville, Cape Town Western Cape, 7530
8	Kimberley	10 Oliver Road Montrio Corporate Park Block 3, 2nd Floor Monuments Heights Kimberley, 8301
9	Mafikeng	Suite No. 3 Total Mafikeng Complex Corner Nelson Mandela Drive & Shippard Street Mafikeng, 2745
10	Bloemfontein	47 Kellner street Bloemfontein Free State, 9301 <b>(Subject to change and new address to be provided)</b>
11	Satellite Office 1	Orbit TVET College Rustenburg Campus & Central Office Fatima Bhayat Street Rustenburg CBD, 0300
12	Satellite Office 2	Majuba TVET College Newcastle Technology Centre (NewTech Campus) 65 FW Beyers Avenue Barry Hertzog Park Newcastle, 2940
13	Satellite Office 3	Esayidi TVET College Sizanani Skills Centre 219 Ray Nkonyeni Road Gamalakhe, 4249
14	Satellite Office 4	Vhembe TVET College Makwarela Campus Thengwe-Masisi Road Sibasa, 0970

The successful bidder will be notified about any changes regarding office locations. The service provider appointed will be required to safely remove the network equipment and replicate the setup in the new addresses provided. The successful bidder will be request to submit a market related price cost will be of HWSETA.

## PART C

### EVALUATION CRITERIA

*The bids will be evaluated on functionality separately first. Bids scoring less than the two thresholds on the functionality will not be considered further in the evaluation and will be disregarded.*

*Note: The two minimum threshold of 80% and 75% will be applied.*

*The 80% threshold will apply if:*

- *Three or more bids achieve a minimum score of 80% and more.*

*The 75% threshold will apply if:*

- *Less than three bids scored 80%.*

EVALUATION CRITERIA			MAXIMUM TO BE AWARDED
All bidders will be evaluated based on the criteria indicated hereunder:			
CRITERION			
<b>1. Bidder provided completeness of design and elements, considering the dual-link setup and failover logic.</b>			<b>25</b>
<b>Clarity and Structure of Diagram</b>	The diagram is well-structured, labelled, and interpretable; all major components are visually identifiable.	5	
<b>Network Topology Accuracy</b>	Accurate representation of all organizational sites, showing connectivity to head office, regional offices, and any cloud services.	5	
<b>Dual ISP &amp; Failover Logic</b>	Clear depiction of dual-WAN links per site, with defined failover logic, probing mechanisms, and auto-recovery.	5	
<b>Security Integration</b>	Inclusion of firewalls, segmentation, VPN tunnels, and secure overlay architecture	4	

	(e.g., IPsec, Zero Trust concepts).						
Routing Protocols & Logic	Explanation or diagram showing dynamic routing (OSPF, BGP, etc.) and SD-WAN overlay protocols.	2					
Central Management & Monitoring	Illustrates the SD-WAN controller/orchestrator and the tools used for monitoring, alerting, and reporting.	2					
Innovation & Fit-for-Purpose	Design is tailored to the organization's size and needs, not just a generic template.	2					
An unclear or absent element will score zero.							
<b>2. Experience in network infrastructure projects.</b>  (a) <u>Evidence of SDWAN implementation (10)</u>  - 3 signed reference letters of SDWAN Projects Completed on a company letterhead clearly indicating SDWAN implementation within the last 5 years  3 compliant and signed reference letters submitted = (10), 2 compliant and signed reference letters submitted = (5), 1 compliant and signed reference letter or none submitted = (0)   (b) <u>Evidence and completeness of previous SDWAN solutions implemented (10)</u>  - 3 Diagrams of previously successfully implemented SDWAN solutions  Diagrams of 3 previous solutions provided = (10), Diagrams of 2 previous solutions provided = (5), Diagram of 1 previous solution provided or none = (0)			20				
<b>3. A comprehensive project plan that includes the following elements (25 points maximum):</b>  • Implementation plan • Milestones • Visual timelines • 60% delivery within 40 working days • Resource allocation  <table><tr><td>5 elements covered</td><td>25</td></tr><tr><td>4 elements covered</td><td>15</td></tr></table>			5 elements covered	25	4 elements covered	15	25
5 elements covered	25						
4 elements covered	15						



	3 elements covered	5		
	Less than 3 elements or unclear elements within the project plan	0		
4. Accessibility to Support Services (10)  24/7 support line and helpdesk (10) Support line and helpdesk available during working hours (3) No helpdesk or 24/7 support line (0)			10	
5. Organisation experience in networking, as evidenced in the company profile:  More than 10 years (10) 5-10 years (5) Less than 5 years (0)			10	
6. Monitoring and reporting:  Sample reports provided as outlined in paragraph 4.5 of the terms of reference. Each sample report will count 1 point to a maximum of 10 points.			10	
CRITERION	MAXIMUM TO BE AWARDED	100		

## PART D

### PRICING SCHEDULE

Bidders are required to provide a detailed pricing schedule covering installation, monthly service fees, and any additional costs related to provisioning and maintaining the dual network links at each site.

Pricing Table

Site	Location	Installation Cost excl. VAT	Primary Link Annual Cost excl. VAT	Secondary Link Annual Cost excl. VAT	SLA Annual Cost excl. VAT	Year 1 total cost excl. VAT	Year 2 total cost excl. VAT	Year 3 total cost excl. VAT
1	Head Office							
2	Midrand							
3	Polokwane							
4	Nelspruit							
5	Durban							
6	East London							
7	Cape Town							
8	Kimberley							
9	Mafikeng							
10	Bloemfontein							
11	Satellite Office 1							
12	Satellite Office 2							
13	Satellite Office 3							
14	Satellite Office 4							
	<b>Total excl. VAT:</b>							

Additional fees:	
Total cost of the Bid, excluding VAT:	
<b>VAT</b>	
<b>Total Cost of Bid (VAT included):</b>	

**Bidders are to note the following:**

- Pricing must be fixed for a minimum contract duration of 36 months.