



ADVERT TO APPOINT SUBJECT MATTER EXPERTS (SMEs) TO DEVELOP AND MODERATE ASSESSMENT INSTRUMENTS FOR THREE OCCUPATIONAL CERTIFICATES:

- MUALLIM, WITH SAQA ID: 104801, NQF LEVEL 4,
- IMAAM WITH SAQA ID 103264, WITH SAQA ID 103264, NQF LEVEL 5
- AALIM, WITH SAQA ID 104798 NQF LEVEL 6.

Our Vision: the creation of a skilled workforce to meet the health and social development needs of all South Africans.

Our Mission: The HWSETA endeavours to create and implement an integrated approach for the development and provision of an appropriately skilled workforce that will be empowered to render quality health and social development services that are comparable to world-class standards.

APPOINTMENT OF A SERVICE PROVIDER OR INDIVIDUALS TO DEVELOP, AND MODERATE ASSESSMENT INSTRUMENTS FOR EXTERNAL INTEGRATED SUMMATIVE ASSESSMENTS (EISA) FOR THREE OCCUPATIONAL CERTIFICATES:

- MUALLIM (SAQA ID 104801), NQF LEVEL 4
- IMAAM (SAQA ID 103264), NQF LEVEL 5
- AALIM (SAQA ID 104798), NQF LEVEL 6

REQUIREMENTS:

- An understanding of the occupational qualifications sub-Frameworks (OQSF).
- An understanding of how occupational qualifications are developed, implemented and assessed.
- Experience in teaching Islamic curricular at the appropriate level (Mu'allim; Imaam or "Aalim)
- Experience in development of assessment instruments for Islamic curricula.
- Experience in moderating assessment instruments for Islamic curricula.
- Knowledge of Arabic
- assessment experience.

QUALIFICATIONS REQUIREMENTS

Muallim: A teaching qualification obtained from a recognised institution and recognised by the Islamic education sector

Imaam: Certification from a recognised Islamic institute recognised by the Islamic education sector.

Aalim: Appropriate Islamic studies qualification from any tertiary or recognised institution including a university, *darul 'uloom* etc.)

Language Proficiency:

Proficiency in English is compulsory. Fluency in Arabic is preferable but not necessary. A relevant regional language may be required depending on circumstances.

SPECIAL REQUIREMENTS TO ACCOMPANY THE APPLICATION:

- Application letter
- Curriculum Vitae (CV)
- Relevant qualification in Islamic Studies for the required level (Mu'allim; Imaam or "Aalim)
- Two references on development of assessment instruments
- Proof of Central Systems Database (CSD)
- A valid Tax pin
- A BBBEE certificate
- An SBD form
- Quotation of the required services

FUNCTIONALITY REQUIREMENTS

Note: that bids will be evaluated on functionality separately first. Bids scoring less than 70% on functionality will not be considered further in the evaluation and will be disqualified.

All bidders will be evaluated on the criteria indicated hereunder

| 1. Functionality | Points awarded |
|--|------------------------|
| Criteria 1: 1.1 Experience within the Islamic sector: <ul style="list-style-type: none">• 3 yrs and more = 15 points;• 2 yrs = 10 points• 1 yr = 5 points• 0 yrs = 0 points | 15 points (max) |

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| <p>Criteria 2: 2.1 Qualifications (must be appropriate for the qualification being applied for (Mu'allim, Imaam or 'Aalim)</p> <ul style="list-style-type: none"> • Post-graduate qualification in Islamic Studies obtained from a recognised institution = 30 points • Degree qualification in Islamic Studies obtained from a recognised institution = 25 points • Diploma in Islamic Studies obtained from a recognised institution = 20 points • Certificate in Islamic Studies obtained from a recognised institution = 15 points • No qualification = 0 points | <p>30 points (max)</p> |
| <p>Criteria 3: 3.1 References Two contactable references in the following aspects: facilitation, assessment and moderation. Preferential points will be given to applicants with experience in more than one of the above-mentioned aspects.</p> <ul style="list-style-type: none"> • 5 points per reference letter | <p>15 points (max)</p> |
| <p>Criteria 4: 4.1 Experience with qualifications in the Occupational Sub-Framework (OQSF) or Higher Education Sub-Framework (HEQSF)</p> <ul style="list-style-type: none"> • 5 yrs and above = 20 • 3 – 5 yrs = 15 • 1 - 2 yrs = 10 | <p>20 points (max)</p> |
| <p>Criteria 5: 5.1 Experience in the Muslim/Islamic Sector with particular reference to community activities.</p> <ul style="list-style-type: none"> • 5 points for each activity that is supported by appropriate evidence | <p>20 points (max)</p> |
| <p>TOTAL</p> | <p>100 points</p> |
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The closing date for submitting applications is: 06 March 2026

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