



FINAL EXTERNAL INTEGRATED SUMMATIVE ASSESSMENT

PAPER 2: QUESTION PAPER

OCCUPATIONAL CERTIFICATE: SOCIAL AUXILLIARY WORKER

Date : 16 May 2019

Credits: 129

SAQA ID : 98890

Marks : 150

Duration : 2½hours

Time : 13h00 until 15h30

THIS EXTERNAL INTEGRATED SUMMATIVE ASSESSMENT (EISA) CONSISTS OF FIVE (5) PAGES

Use the booklet to answer questions

- a. This is a closed book assessment.
- b. Read the instructions for each question before answering.
- c. Structure all written answers logically. Use the mark allocation for each written question to guide the length of your answer.
- d. Candidates are not allowed any form of assistance, and must adhere to the invigilator's instructions at all times.
- e. No cellular phones are allowed.
- f. SAW in the question paper refers to **Social Auxiliary Worker**.

Mark allocation

- a. Section A: Community development (75 marks)
- b. Section B: Supervision, Research, Administration, and record keeping and Ethics (75 marks)

SECTION A: COMMUNITY DEVELOPMENT

Read the case study below and answer the related questions:

A group of youth playing soccer had a problem of sustaining their football activities because of financial problems. Your office has to intervene and assist this group as they have a vision of opening a car wash so that they can raise funds. This group is based at Chris Hani squatter camp.

1. Define community development? **(2 marks)**

2. The scenario above, is it a community development project? Provide **Two (2)** reasons to motivate your answer. **(3 marks)**

3. Based on the scenario, are the soccer players involved in community work? Motivate your answer by giving **TWO (2)** reasons. **(5 marks)**

4. Define the term community care. **(5 marks)**

5. Compile the community profile for Chris Hani squatter camp. **(10 marks)**

6. Give a brief description of the community you are living in after 1994. Briefly analyse your community using the SWOT analysis **(5 marks)**

Read the case study below and answer the related questions

A group of women in a poverty-stricken area showed interest in gardening. The social worker was involved and other stakeholders like the Department of Agriculture, the church, local government and a non-governmental organization (NGO) were involved. A Steering committee was formed. The Local government donated a piece of land and the Department of Agriculture trained eleven (11) interested women in agriculture. The local NGO trained the women on budgeting and proposal writing. The women received R50 000 from the bank with R20 000 as a grant from the bank. These women are able to now plant and sell their fresh vegetables to the community.

7. Based on the scenario, draw a budget for the following items:
 - Stationery **(2 marks)**
 - Garden **(2 marks)**
 - Tools **(2marks)**
 - Plants **(2 marks)**
 - Donations **(2 marks)**

Item	Quantity	Total cost	Sources

8. Develop a project plan with time frames with activities, responsible persons, target date and resources. **(10 marks)**

Activities	Responsible person	Target date	Resources needed

9. With reference to the scenario, discuss **FIVE (5)** roles by a SAW in assisting the women. Provide a practical example to motivate your answer. **(15 marks)**
- 10 Discuss **FIVE (5)** approaches to community development. Provide a practical example in each to motivate your answer. **(10 marks)**

Sub- Total: 75 marks

SECTION B: ADMINISTRATION, ETHICS, RESEARCH AND SUPERVISION

1. SUPERVISION

- 1.1. What is your understanding of the concept supervision? **(2 marks)**
- 1.2. Discuss **EIGHT (8)** roles of supervision in the social service profession. **(8 marks)**

2. RESEARCH

- 2.1. Name **FIVE (5)** steps to follow when conducting social research. **(10 marks)**
- 2.2. Discuss in detail each step mentioned above **(15 marks)**

3. ADMINISTRATION AND RECORD KEEPING

Read the case study below and answer the related questions

Meetings are held as part of rendering services to communities. The SAW is involved in meetings and the recording of meetings.

3.1. Mention **FIVE** (5) aspects to be included in the “Notice of the meeting”. **(10 marks)**

3.2. Mention **FIVE** (5) aspects to be included in the “Agenda”. **(10 marks)**

2 marks for each aspect

3.3. State whether the statements on recordkeeping and Office administration are TRUE or FALSE **(10 marks)**

Statement
3.1.1. Good record-keeping is an essential part of social work.
3.1.2. A Social worker and a SAW need to communicate with each other on a daily basis.
3.1.3. A Social worker and a SAW need to let each other know what has happened on their programme.
3.1.4. Records can be used as evidence that tasks have been completed or let other staff know about service users' experiences, needs or events.
3.1.5. A SAW need to know how to record information appropriately.
3.1.6. Records are official documents and contain important information.
3.1.7. The reports may be read by different people, including other staff and inspectors.
3.1.8. A SAW needs to ensure that what is written is legible, accurate and respectful of anybody referred to in the reports
3.1.9. Good Documentation Brings Peace of Mind
3.1.10. Failure to keep good records of a client's sessions can be detrimental to a SAW in a lawsuit.

4. ETHICS

4.1. Describe **FIVE** (5) problem areas that are ethical issues in social work with specific reference to supervision. **(10 marks)**

Sub- Total: 75 marks

GRAND - TOTAL: 150 MARKS

