



REQUEST FOR PROPOSALS:

APPOINTMENT OF THREE RPL EXPERT SDPs ACCREDITED WITH THE HWSETA, FOR THE RPL INCUBATION PROGRAMME

TERMS OF REFERENCE FOR THE SELECTION OF THREE RPL EXPERTS FROM SDPs ACCREDITED WITH THE HWSETA, TO PARTICIPATE IN THE RPL INCUBATION PROGRAMME

1. INVITATION FOR PROPOSAL

- 1.1. Quotations are requested From HWSETA accredited SDPs who are experts in the implementation of RPL, to participate in the RPL incubation programme.

2. BACKGROUND

- 2.2 The Health and Welfare Sector Education and Training (HWSETA), has contracted Saint Colonel Graduate Institute twice, to capacitate HWSETA SDPs on the implementation of RPL. This was due to the fact that only two proposals were submitted on the closing date of the tender and Saint Colonel scoring higher than the other service provider. Seeing that the service provider was contracted twice to implement the same project, the HWSETA Board resolved that Saint Colonel must incubate other SDPs to be able to implement the same project. The service provider agreed to incubate three service providers to implement the RPL capacity building project when required in future.

3. SCOPE OF WORK

- 3.1 The output of this process is, three SDPs ready to implement the RPL capacity building project for the HWSETA in future, after the following are finalised:

- 3.1.1 Attendance of RPL Capacity building sessions currently underway;
- 3.1.2 Compiling PoE to understand what is required to be found competent for RPL implementation;
- 3.1.3 Attending sessions to be able to present RPL to other candidates;
- 3.1.4 Programme approval with the ETDPSETA on the following unit standards: 116587, 12544,115753,115755 ,14297 and 117874

3.2 Requirements

- 3.2.1 The SDP must:
- 3.2.2 be accredited with the HWSETA
- 3.2.3 have in depth knowledge of RPL
- 3.2.4 be financially viable

3.3 Duration of programme

The programme will be implemented for a duration of six (6) months.

3.4 Required documents

- Accreditation letter
- Company profile
- Project plan
- Audited Financial statements/ Bank statement

3.5 Selection criteria

Proposals will be selected based on the following criteria:

CRITERION	MAXIMUM TO BE AWARDED
A. Selection	
1. Accreditation with the HWSETA (Accreditation letter signed by the Executive Manager:ETQA)/ other SETA	25 <ul style="list-style-type: none">• HWSETA: 25• Other SETA ETQA: 15

	<ul style="list-style-type: none"> No accreditation:0
<p>2. Proven track record and experience in conducting RPL assessments. (Elaborate on the duration and budget that was allocated for the project/s conducted and how the outcome thereof was delivered. (2 written references to be provided)</p>	<p>15</p> <ul style="list-style-type: none"> 2 references: 15 1 reference: 7.5 0 reference: 0
<p>3. RPL implementation plans on how RPL will be implemented. (Company profile reflecting on future RPL implementation)</p>	<p>30</p> <ul style="list-style-type: none"> Company profile with RPL future plans: 30 No company profile: 0
<p>4. Capacity of the organisation to carry costs, to attend incubation meetings when required (latest audited financial Statements Or bank statement)</p>	<p>30</p> <ul style="list-style-type: none"> R50 000: 30 R20 000: 25 R15 000: 15 Less than R10 000: 0
Subtotal for Selection (maximum) 100%	100 points

Minimum score to be considered: 60 points

Proposals scoring less than 60 points will not be considered further.

Quotations need to be submitted at reception in 17 Bradford Road in Bedfordview, by the end of business day on Friday the 5th of April 2019.