



Health and Welfare Sector  
Education and Training Authority

**HWSETA**

# CONCESSION FOR COMMUNICATION AND MATHEMATICAL LITERACY NQF LEVEL 1 – 4

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Document Name	Concession Document for Communication and Mathematical Literacy			Division	ETQA – Learner Achievement		
Reference no	ETQA-	Version no	Rev 001	Date	04/02/2010	Review date	
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## **HWSETA: Concession for Communication, Financial Literacy and Mathematical Literacy against a South African School Leaving Certificate/Matriculation Certificate**

Competence in the language of business English in the Health and Welfare Sector is essential if learners are to demonstrate competence in the Unit Standards and achieve the HWSETA Full Qualifications. Sound communication skills are an imperative for the industry and learners who cannot communicate clearly and unambiguously are a business risk to the employer.

The current changes to the accreditation process for providers to be accredited for Full Qualification, this concession will assist in the facilitation of achieving the qualification by learners, especially where providers may be lacking capacity to facilitate the Fundamentals Unit Standards. Therefore this concession will be for the following grouping of learners: -

- Who hold a South African School Leaving Certificate (Grade 12 or Standard 10) and are embarking on completing the Full Qualification
- Learners who are on the HWSETA registered Learnership

The learners may apply for concession for Communications at Level 1 to 4 and/or Mathematical Literacy at Level 1 to 4 based on the results of their South African School leaving/Matriculation Certificate. It should be noted that a full pass on Matric is required to apply for this concession. Any foreign Matric or other qualifications will have to be evaluated by SAQA for equivalence to the South African Standard prior to HWSETA accepting such qualification or application. The concession is based on the following background for example, for qualifications at Level 4, the following is the compulsory required: -

*Fundamental Component:*

*The Fundamental Component consists of Unit Standards in:*

- Mathematical Literacy at NQF Level 4 to the value of 16 credits.*
- Communication at NQF Level 4 in a First South African Language to the value of 20 credits.*
- Communication at NQF Level 3 in a Second South African Language to the value of 20 credits.*

*It is compulsory therefore for learners to do Communication in two different South African languages, one at NQF Level 4 and the other at NQF Level 3.*

*All Unit Standards in the Fundamental Component are compulsory.*

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Updated Qualifications for which concession will be granted to learners who meet the requirements are available on the HWSETA website [www.hwseta.org.za](http://www.hwseta.org.za) and the SAQA website on [www.saqa.org.za](http://www.saqa.org.za).

**Note that**

- Learners who do not meet the required conditions for concession in Communication in English are required to be assessed for competence against the compulsory Communication Unit Standards at the Level of the Qualification.
- If a learner is competent in Communication at Level 4 it is assumed that the learner is also competent at Levels 2 and 3. A learner may therefore receive credits towards the Communication or Mathematical Literacy fundamentals at Level 2 or 3 as well as Level 4 based on the results indicated on the School Leaving/Matriculation Certificate and the level of the qualification being undertaken at the time of application.
- Only certified copies of the South African School Leaving or Matriculation Certificate will be accepted as evidence of prior learning for the purpose of this concession.

**Conditions for the awarding of Concession against a South African School Leaving/Matriculation certificate: -**

- **Mathematical Literacy (Levels 2, 3 and 4)**

Learners who offered Mathematics as a subject in Grade 12 and passed may be granted 16 credits through concession against the Mathematical Literacy Unit Standards at Level 2, 3 or 4.

- **Communication in the Language of Business: English (required at the level of the qualification)**

Learners who offered English as subject in Grade 12 and passed may be granted 20 credits through concession against the Communication Unit Standards at Level 2, 3 or 4.

- **Communication in an additional South African Language (20 credits at Level 3 are required in Level 4 qualifications.)**

Learners who offered a South African Language other than the language of business (English) as a Second Language subject in Grade 12 and achieved a pass symbol may be granted 20 credits by Concession against the Communication Unit Standards required for Second Language at Level

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3. The languages are the following: Sepedi (North Sotho), Sesotho, Setswana, siSwati, Tshivenda, Xitsonga, Afrikaans, isiNdebele, isiXhosa, and IsiZulu.

### **Policy for Learners embarking on Learnerships or learning/skills programmes**

It is the responsibility of the provider and the employer to ensure that learners entering learnerships and/or learning/skills programmes are sufficiently competent in the Language of Business to enable them to complete the Learnership or learning/skills programme in the allotted time.

### **Foreign School Leaving Qualifications**

This concession does not automatically apply to learners who completed their schooling outside of the Republic of South Africa. Learners with foreign school leaving qualifications are required to be assessed for competence against the compulsory Communication and Mathematical Literacy Unit Standards at the Level of the Qualification or have their certificates evaluated by SAQA for South African equivalence before concession can be considered.

### **Process to be followed in requesting concession against a South African School Leaving/ Matriculation Certificate: -**

#### **Providers**

- Learners may apply to a qualified, accredited HWSETA Providers for concession for the Communication and Mathematical Literacy Unit Standards.
- Providers may appoint (in writing) and train an administrative person to receive and check applications for approval for the Communications and Mathematical Literacy against the South African School Leaving/Matriculation Certificate. Applications must not be sent to HWSETA for approval but credits must be included as part of the NLRD upload sends to HWSETA for verification and approval.
- Providers are required (within the mandate given by HWSETA) to access the HWSETA SETA Management System (SMS) to upload the appropriate credits.
- The HWSETA ETQA will audit the uploading of credits from time to time onsite during monitoring and verification site visits.

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**Learners are required to:**

- Submit to the provider to whom they are applying for concession credits against the Communication and Mathematical Literacy Unit Standards the following must be adhered to: -
  - A completed application
  - A certified copy of the Matric results or School Leaving
  - A certified copy of the ID Document
  - A certified copy of the marriage/divorce papers where applicable

**The Provider Administrator or qualified Assessor or appointed person is required to:**

- Check the copies of the Certificate, ID document and marriage certificate for validity
- Check the application form for completeness
- Indicate the Unit Standards to be credited against the School Leaving/Matriculation Certificate and complete the signed declaration on the form for each individual learner
- File all documents for audit and verification purposes and in line with the Provider filling policy and procedure.

**Future Concession or RPL process**

HWSETA aims at ensuring a progressive and integrated approach to learning and will continue to investigate and assess further RPL processes. It is with this view that we pledge our commitment and dedication to meeting stakeholders' requirements and needs.

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